PESTANA
PALM GARDENS
OCEAN & GOLF VILLAS
ALGARVE • PORTUGAL

25th February, 2023

Invitation to the Annual General Meeting

Notice is hereby given that the Annual General meeting of Palm Gardens Resort shall be held on:

Friday, 31st March, 2023@ 10:30 a.m. at Pestana Alvor Park Adega, Quinta do Ribeiro, 8500-088 Alvor, Portimão, Portugal Tel ++ 351 282 400 900

For the purpose of considering the matter set out below in accordance with the Portuguese timeshare law (DL nº 275/ 93 of 5th August, nº 3 of Art. 34):

AGENDA

1. Elect Chairperson for the meeting
2. Approval of Management Accounts for 2022 and 2023 budget
3. Analysis of administration and maintenance programme regarding Timeshare Rights (DRHP)
4. Election of Auditors
5. Any other business

Yours sincerely,

The Management

Enclosures:

2022 Management Accounts and 2023 Budget
Proxy form

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2022 Management Accounts & 2023 Budget

Accounts 2022	2021 ACTUAL			2022 BUDGET			2022 ACTUAL			2023 BUDGET		
Description	**PPG**	**DRHP**	**Hotel**	**PPG**	**DRHP**	**Hotel**	**PPG**	**DRHP**	**Hotel**	**PPG**	**DRHP**	**Hotel**
Room Revenue	**1.023.984**	101.402	922.582	**1.690.521**	250.932	1.439.589	**2.086.785**	369.423	1.717.362	**2.199.365**	165.825	2.033.540
Available Rooms	**15.408**	1.536	13.872	**26.280**	3.802	22.478	**26.280**	5.433	20.847	**26.280**	2.611	23.669
Occupied Rooms	**9.621**	1.536	8.085	**17.652**	3.802	13.850	**18.996**	5.433	13.563	**18.597**	2.611	15.986
Percentage of Occupancy	**62,4%**	**100,0%**	**58,3%**	**67,2%**	**100,0%**	**61,6%**	**72,3%**	**100,0%**	**65,1%**	**70,8%**	**100,0%**	**67,5%**
Shared Costs %	**100%**	**15,97%**	**84,0%**	**100%**	**21,5%**	**78,5%**	**100%**	**28,60%**	**71,4%**	**100%**	**14,0%**	**86,0%**
Departmental - Common Expenses	**PG**	**DRHP**	**Hotel**	**PG**	**DRHP**	**Hotel**	**PG**	**DRHP**	**Hotel**	**PG**	**DRHP**	**Hotel**
Department - Rooms	**PPG**	**DRHP**	**Hotel**	**PPG**	**DRHP**	**Hotel**	**PPG**	**DRHP**	**Hotel**	**PPG**	**DRHP**	**Hotel**
Room Revenue	1.023.984	101.402	922.582	1.690.521	250.932	1.439.589	2.086.785	369.423	1.717.362	2.199.365	165.825	2.033.540
Wages & Benefits	-133.625	-21.339	-112.286	-221.413	-47.689	-173.724	-278.474	-79.641	-198.833	-306.609	-43.048	-263.561
Other Expenses	-30.301	-4.839	-25.462	-63.856	-13.754	-50.102	-58.748	-16.802	-41.947	-68.865	-9.669	-59.196
Rooms Department Profit	**860.058**	**75.224**	**784.834**	**1.405.252**	**189.489**	**1.215.763**	**1.749.563**	**272.980**	**1.476.582**	**1.823.891**	**113.109**	**1.710.782**
Departament - Other Profit Center	**PPG**	**DRHP**	**Hotel**	**PPG**	**DRHP**	**Hotel**	**PPG**	**DRHP**	**Hotel**	**PPG**	**DRHP**	**Hotel**
Revenue	809	129	680	1.463	315	1.148	1.608	460	1.148	1.464	205	1.258
Direct Costs	0	0	0	0	0	0	0	0	0	0	0	0
Wages & Benefits	0	0	0	0	0	0	0	0	0	0	0	0
Other Expenses	-3.099	-495	-2.604	-5.730	-1.234	-4.496	-5.701	-1.630	-4.070	-7.775	-1.092	-6.683
O.P.C Department Profit	**-2.290**	**-366**	**-1.925**	**-4.266**	**-919**	**-3.347**	**-4.093**	**-1.171**	**-2.922**	**-6.311**	**-886**	**-5.425**
Department - Administrative & Geral	**PPG**	**DRHP**	**Hotel**	**PPG**	**DRHP**	**Hotel**	**PPG**	**DRHP**	**Hotel**	**PPG**	**DRHP**	**Hotel**
Wages & Benefits	-108.224	-17.283	-90.942	-139.311	-30.006	-109.305	-144.248	-41.254	-102.994	-145.722	-20.459	-125.263
Other Expenses	-17.273	-2.758	-14.514	-32.994	-7.106	-25.887	-24.378	-6.972	-17.406	-42.101	-5.911	-36.190
A & G Expenses	**-125.497**	**-20.041**	**-105.456**	**-172.305**	**-37.112**	**-135.193**	**-168.626**	**-48.226**	**-120.401**	**-187.823**	**-26.370**	**-161.453**
Department - Maintenance	**PPG**	**DRHP**	**Hotel**	**PPG**	**DRHP**	**Hotel**	**PPG**	**DRHP**	**Hotel**	**PPG**	**DRHP**	**Hotel**
Utilities (energy)	-61.616	-9.840	-51.777	-134.625	-28.996	-105.628	-163.144	-46.658	-116.486	-232.445	-32.635	-199.810
Wages & Benefits	-45.928	-7.334	-38.594	-61.240	-13.190	-48.049	-64.152	-18.347	-45.805	-70.688	-9.924	-60.763
Other Expenses	-20.152	-3.218	-16.933	-29.389	-6.330	-23.059	-24.660	-7.052	-17.607	-26.063	-3.659	-22.404
Maintenance Expenses	**-127.696**	**-20.392**	**-107.304**	**-225.254**	**-48.517**	**-176.737**	**-251.956**	**-72.057**	**-179.899**	**-329.196**	**-46.219**	**-282.977**
1 - Gross Profit (Loss)	**604.575**	**34.426**	**570.149**	**1.003.427**	**102.941**	**900.486**	**1.324.888**	**151.527**	**1.173.361**	**1.300.562**	**39.634**	**1.260.928**
Specific Expenses	**PPG**	**DRHP**	**Hotel**	**PPG**	**DRHP**	**Hotel**	**PPG**	**DRHP**	**Hotel**	**PPG**	**DRHP**	**Hotel**
Rooms Comission & Marketing Expenses	-88.992		-88.992	-122.184		-122.184	-156.609		-156.609	-173.942		-173.942
Property Tax & Brand Royalty	-38.359	-6.126	-32.234	-38.359	-8.262	-30.097	-50.281	-14.380	-35.901	-50.281	-7.059	-43.222
Sinking Fund	-5.070	-5.070	0	-12.547	-12.547	0	-18.471	-18.471	0	-8.291	-8.291	0
Auditing	-5.139	-5.139	0	-5.139	-5.139	0	-5.139	-5.139	0	-5.139	-5.139	0
Committee expenses	0	0	0	0	0	0	0	0	0	0	0	0
Provision (bad Debtors)	-9.683	-5.070	-4.613	-19.745	-12.547	-7.198	-27.058	-18.471	-8.587	-18.459	-8.291	-10.168
Trustee fees	-5.470	-5.470	0	0	0	0	0	0	0	0	0	0
2 - Other Costs	**-152.713**	**-26.874**	**-125.838**	**-197.973**	**-38.494**	**-159.479**	**-257.558**	**-56.461**	**-201.097**	**-256.111**	**-28.780**	**-227.331**
1 + 2 = Gross Profit (Loss)	**451.862**	**7.551**	**444.311**	**805.455**	**64.448**	**741.007**	**1.067.330**	**95.066**	**972.264**	**1.044.450**	**10.853**	**1.033.597**

(Values in euros)

PROXY VOTING FORM

Name of Owners (Please print). . . . .

. . . .

Apartment Nº. . . . .   Nº of weeks owned . . . .

I/We the above named member(s) hereby appoint the following:-

……………………………………..

to be my/our proxy to vote in my/our name(s) and on my/our behalf at the Annual General Meeting of the Resort, 31st March, 2023@ 10:30 a.m. at the Pestana Alvor Park Hotel, Praia do Alvor, 8500-088 Alvor, Portimão

Voting

This section may be left blank in which case your proxy will vote as he/she sees fit.

I wish to vote as follows:

(This section may be left blank in which case your proxy will vote as he/she sees fit.)

Signed…………………………………   Dated……………………………

If not attending please return your completed proxy voting form to:

Mr. Sergio da Borralha (Unit Manager)
Vale de Centeanes, Praia do Carvoeiro,
8400-525 Lagoa, Algarve,
Portugal
e.mail: palm.gardens@pestana.com